



Madison County Administration Bldg.
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Office Hours:

Monday- Friday

8:30 a.m.- 4:30 p.m.

APRIL BOARD MEETING MINUTES

April 6, 2022

1. Call to Order / Pledge of Allegiance

Meeting called to order at 6:35 p.m. by President Ronnie Hicks. The Pledge of Allegiance was completed.

Officers Present: Ronnie Hicks, Kate Broadhurst, Earl Watts, Ron Swaim, Mark Nelson, Vernon LeClaire, Larry Meisenheimer, Ken Morales, Phil Whitt, Mike Harbison (10 total).

Officers Excused: None

Officers Absent: Tom Hoppenrath (1 Total)

VAC Office: Superintendent Brad Lavite, and Office Manager Brad Yount (2 total).

2. Introductions

- a. No Guest Speaker or Members of the Public Present.

3. Approval of Minutes

- a. The February 2, 2022 Executive Board Meeting Minutes were read as published. Motion was made to accept the minutes as published by Ron Swaim. Motion was seconded by Mark Nelson. Motion passed.

4. Reports

- a. Office Reports – Superintendent Lavite discussed the February VAC Financial Assistance Report. Motion was made to accept the reports as published by Larry Meisenheimer. Motion was seconded by Ron Swaim. Motion passed.

5. IACVAC

- a. Superintendent Lavite attended the virtual IACVAC Legislative, Business, and General Meeting on January 26 - 27, 2022. Discussion centered on upcoming IACVAC Training and IACVAC Annual Report.
- b. President Ronnie Hicks, Vice President Earl Watts, and Superintendent Lavite will attend the IACO / IACVAC Spring Conference, May 11-13, 2022 on the day/s of IACVAC meeting.

6. Unfinished Business

- a. Discussed future VAC Board meeting time and location changes. Superintendent Lavite discussed the need to adjust time within normal business hours of 8:30a.m. to 4:30p.m. to avoid additional security costs for the Madison County Administration building during after-hours meetings. Motion was made to table the discussion until the May Executive Board meeting by Ken Morales. Motion was seconded by Ronnie Hicks. Motion Passed. Topic tabled until May.
- b. Discussed hosting a combined annual VAC Open House to all newly appointed members of the Executive Board, Delegates, Alternates, and Post Commanders in late May or early June.
- c. Annual Delegate/Alternate Certification Forms for FY 2022 were due March 2, 2022. To date, 23 posts have been certified out of 28. All 28 posts have been contacted and listed on the VAC post roster. Extensions have been provided for posts that are located in rural areas with limited communications resources within Madison County.
- d. Discussed Welcome Packets for all newly seated Board Members, Delegates and Alternates are drafted and are in final review.

7. New Business

- a. Discussed the upcoming retirement for Administrative Assistant Dave Noble confirmed for May, 31st, 2022. Dave is planning on returning to the VAC as a Temp in August 2022.
- b. Superintendent Lavite discussed with the VAC Board the need to organize and schedule training for VAC Board Directors specific to their designated role and/or position.
- c. Discussed Upcoming VAC/VET center Outreach Events posted on County Website Events Calendar
 - i. Dream Center of Alton Outreach, First Wednesday of Month at 10:30a.m. followed by a free lunch for registered guests.
 - ii. Hickory Grove Breakfast, 3rd Thursday of the Month at 9:30a.m. at Hickory Grove restaurant in Alton.
 - iii. VAC/VET Center Outreach held Thursdays from 10:30a.m. to 12:30p.m. at the Woodlands Golf Course.
 - iv. VAC Financial Assistance Outreach every 2nd, 3rd, and 4th Wednesday of every month from 10:30a.m. to 12:30p.m.
- d. Discussed establishment of various needed Sub-Committees to provide guidance in various areas of the VAC Executive Board.
- e. Discussed appointing Sub-Committee Chairs and Directors to the various identified sub-committees at the May Executive Board meeting.

8. Next FY 2022 Meeting Dates and Time

- a. Annual Meeting: Thursday, December 15, 2022, at 6:30 p.m. location TBD
- b. Quarterly Meetings: Thursday, June 16, 2022, at 6:30 p.m. location TBD; Thursday, September 15, 2022, at 6:30 p.m. location TBD
- c. Executive Board Meetings: Wednesday, May 4, 2022, at 6:30 p.m. location TBD; Wednesday, July 6, 2022, at 6:30 p.m. location TBD; Wednesday, August 3, 2022, at 6:30 p.m. location TBD; Wednesday, October 5, 2022, at 6:30 p.m. location TBD; Wednesday, November 2, 2022, at 6:30 p.m. location TBD.

9. Good of the Commission – Membership shall be permitted to address any subject, topic, or Matter of interest, save religion or partisan politics.

- a. None

10. Adjournment - Motion was made by Ronald Swaim and seconded by Ken Morales to adjourn the meeting. Motion Passed. A salute was made to the U.S. flag. Meeting adjourned at 7:43 p.m.