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Office Hours:  
Monday- Friday  
8:30 a.m.- 4:30 p.m.

**January 5, 2022**

## **EXECUTIVE BOARD MEETING AGENDA**

1. Call to Order / Pledge of Allegiance / Prayer
2. Introductions
3. Approval of Minutes – November 3, 2021
4. Monthly Interim/Emergency Veterans' Financial Assistance Report
5. IACVAC
  - a. Superintendent Bradley Lavite will attend the Winter IACVAC Board of Directors Meeting on January 26 - 27, 2022 in Peoria, IL.
6. Unfinished Business
  - a. Hiring of new Administrative Assistant Jeffrey Sherwood
  - b. Hiring of new Veterans' Service Officer - I (VSO-I) - Christopher Johnson
  - c. Hiring of new Veterans' Service Officer - I (VSO-I) - Indira (Joey) James
7. New Business
  - a. Reminder that on January 7, 2022, the Annual Delegate/Alternate Certification Form for each Post/Chapter will be e-mailed out and will need to be e-signed and returned, no later than March 1, 2022. This will be the first year we are trying to complete the certification process using an updated electronic submission method. Please bear with us as we work through any issues. We will work with Post to complete electronic forms as needed.
  - b. Superintendent Bradley Lavite and Office Manager Bradley Yount will participate in Mental Health First Aid Training on January 14, 2022.
8. Next FY 2022 Meeting Dates and Times
  - a. Annual Meeting: Thursday, December 15, 2022, at 6:30 p.m. location TBD
  - b. Quarterly Meetings: Thursday, March 17, 2022, at 6:30 p.m. location TBD; Thursday, June 16, 2022, at 6:30 p.m. location TBD; Thursday, September 15, 2022, at 6:30 p.m. location TBD
  - c. Executive Board Meetings: Wednesday, February 2, 2022; Wednesday, April 6, 2022; Wednesday, May 4, 2022, at 6:30 p.m. location TBD; Wednesday, July 6, 2022, at 6:30 p.m. location TBD; Wednesday, August 3, 2022, at 6:30 p.m. location TBD; Wednesday, October 5, 2022, at 6:30 p.m. location TBD; Wednesday, November 2, 2022, at 6:30 p.m. location TBD.
9. Good of the Commission – Membership shall be permitted to address any subject, topic, or matter of interest, save religious or partisan politics.
10. Adjournment