

**CSBG Advisory Council
Minutes of Meeting
October 21, 2019**

Members Present:

Bessie Palmer Harris, Project Helping Hand
Chad Rollins, William BeDell Achievement & Resource Center
Maura Wuellner, United Way of Greater St. Louis
Margarette Trushel, Oasis Women's Center
Larry Bloemker Chair, Mayor of Hamel
Alan Winslow, Mayor of Bethalto
Deborah Edelman, LCCC Foundation
Raymond Otero, Ramon's El Dorado
Fred Schulte, Edwardsville Township
Walt Harris, Village of Glen Carbon
Lindsey Ebers, Centerstone
Lori Rodgers, Beverly Farm Foundation

Members Absent:

Dionne Jackson, Illinois Department of Rehabilitation Services
Crystal Jennings, Riverbend Head Start & Family Services
Carole Meyer, Chouteau Township

Staff Present: Joe Bolt and Amy Lyerla

Chair Bloemker called the meeting to order at 3:30 p.m. Ms. Lyerla made roll call. There was an updated Board Member listing included in packet (pages 2-3). Ms. Trushel reported a change of address with a new PO Box number. Change will be made.

Ms. Lyerla introduced our newest board member Ms. Lori Rodgers from Beverly Farm Foundation.

Our guest speaker was ill and not able to make meeting, would like to reschedule for our December meeting.

Chair Bloemker asked members to review the minutes from the previous meeting (pages 4-5) of August 19, 2019 and place them on file at MCCD. Mr. Schulte made motion to approve the minutes with a second from Mr. Harris. The motion was approved.

No public comments were made.

Mr. Bolt briefly reviewed the 2019 CSBG Work Programs (pages 6-8) as most of the work programs have reached or exceeded their goals for the year. Ms. Lyerla will be meeting with an agency soon to discuss partnering for transportation services with bus tokens and will report back at next meeting. Mr. Bolt reported on the demographic characteristics of people served report (pages 9-10).

Mr. Bolt reported on the financial statement (page 11) indicating the budget spent up for program year 2019 as of October 7, 2019, MCCD has spent \$365,101.23 (49%) of the 2019 allocation of \$745,065.00. The individual program categories spent for Program Support is at \$66,006.64 (27%) expended, Direct Client assistance is at \$226,041.44 (63%) expended, Administration at \$33,053.15 (40%) expended.

Ms. Lyerla emailed the 2020 CSBG Grant documents of the Needs Assessment, Community Action Plan and the Strategic Plan to members on October 9, 2019 to review. Ms. Lyerla reported on the Community Assessment that contains Section A - Key Findings on page 5, Section B - Recommendations and the work programs to solve the problems on page 7. Section C shows the client narrative beginning on page 10 and on page 16 the customer satisfaction results; page 17 begins the stakeholder's narrative and results. Section D conveys of our Community Action Agency history and programs on page 16. The rest of document provides an overview of Madison County with profile of charts and graphs. Ms. Trushel made a motion to accept the 2020 Needs Assessment with a second from Mr. Rollins. The motion was approved.

Ms. Lyerla reported on the Community Action Plan which evaluate the needs of our poverty population, describes the resources available in the service delivery system and identify gaps in those services for low-income population which leads to the work programs addressing the services needs and outcomes which are shown on page 43 under Outcomes section. Mr. Otero made a motion to accept the 2020 Community Action Plan with a second from Ms. Trushel. The motion was approved.

Ms. Lyerla reported on the Strategic Plan which helps identify needs impacting our poverty population. A question was raised from where this data is retrieved from, that being Community Commons as instructed per our funders at DCEO. Mr. Winslow made a motion to accept the 2020 Strategic Plan with a second from Mr. Schulte. The motion was approved.

Miscellaneous –

Chair Bloemker asked the council if anyone else is a member or ever used grantfinder.com. This is an informational service that tracks over 10,000 grants for fiscal and operational costs. He has already obtained funding for several projects. Very useful and recommends.

There being no further business Mr. Rollins made a motion to adjourn, second by Ms. Wuellner. The motion was approved. The CSBG Advisory Council meeting was adjourned. The next CSBG Advisory Council meeting will be on Monday, December 16, 2019.