CSBG Advisory Council
Minutes of Meeting
June 21, 2021

Members Present:
Bessie Palmer Harris, Project Helping Hand
Chad Rollins, William BeDell Achievement & Resource Center
Maura Wuellner, United Way of Greater St. Louis
Larry Bloemker Chair, Mayor of Hamel
Deborah Edelman, LCCC Foundation
Crystal Jennings, Riverbend Head Start & Family Services
Carole Meyer, Chouteau Township
Debra Angleton, East Alton City Council

Members Absent:
Margarette Trushel, Oasis Women's Center
Dionne Jackson, Illinois Department of Rehabilitation Services
Walt Harris, Village of Glen Carbon
Lori Rodgers, Beverly Farm Foundation
Valerie Jones, Jones Cleaning & Remodeling Services

Staff Present: Amy Lyerla

Chair Bloemker called the meeting to order at 3:30 p.m. Ms. Lyerla made roll call.

Chair Bloemker asked members to review the minutes from the previous meeting (pages 1-2) of April 19, 2021 and place them on file at MCCD. Maura Wuellner made motion to approve the minutes with a second from Debby Edelman. The motion was approved.

No Public Comment. Amy Lyerla had received a request from a resident wishing to speak at our meeting however resident was unable to attend the meeting. After contacting resident and inquiring about the issue, resident wants to address homelessness issues. Ms. Lyerla directed resident to the Homeless division of MCCD and Coordinator Jenny Pruitt.

Amy Lyerla reported on the 2020 CSBG CARES Work Programs – Relief Employment, Housing, Health and Case Management (page 3). According to current reports only 5 students have been completed training in employment however there are 28 pending. Those students will not show up on report until after they have completed their training classes. So far 138 residents received housing assistance in the aid of rental, mortgage, or utility assistance (water, sewer, trash). Under Health so far 13,192 have received assistance combination of food and meals. The reason this number is so high is that DCEO is allowing us to include the food pantry monthly food log sheets and counting everyone food is given to. This could end by October 2021 when income guidelines go back to 125% of poverty. So far 2 residents has received transportation assistance. The characteristic report was reviewed (pages 4-5) indicating total of 250 individuals served. Ms. Lyerla reported on the financial statement indicating the budget has spent 29% as of June 1, 2021. MCCD has spent $258,413.84 (29%) of the 2020 CSBG CARES allocation of $903,669.00. The individual program categories spent for Program Support is at $229,551.29

(30%) expended, Direct Client assistance is at $13,296.96 (12%) expended, Administration at $15,565.59 (92%) expended (page 6). This grant ends September 30, 2022.

Amy Lyerla reported on the 2021 CSBG Work Programs – only a few programs currently operating under the 2021 grant – youth services, food pantry, prepared meals, rapid rehousing and referrals (pages 7-9). Most programs haven't started because using CARES grant first. No air conditioners this year. MCCD contacted Ameren several times to inquire however no one had heard about cooling program this year. The characteristic report was reviewed (pages 10-11) indicating 1,406 clients served. Ms. Lyerla reported on the financial statement indicating that MCCD has spent $39,037.58 (6%) of the 2021 CSBG allocation of $656,372.00. The individual program categories spent for Program Support is at $21,967.77 (5%) expended, Direct Client assistance is at $9,413.71 (9%) expended, Scholarships at $0.00 (0%), Administration at $6,656.10 (9%) expended and Special Category at $1,000 (13%) expended (page 12). This grant ends December 31, 2021.

Next was a Motion to accept the Confirmation of Ashley Stewart, Collinsville Township Trustee to serve 2 year term made by Crystal Jennings seconded by Maura Wuellner. Motion was approved.

Motion to accept the Confirmation of April Reeder from Centerstone to serve 2 year term made by Debra Angleton seconded by Debby Edelman. Motion approved.

Motion to accept the Confirmation of Dionne Jackson to serve another 2 year term made by Crystal Jennings seconded by Maura Wuellner. Motion approved.

Motion to accept the Confirmation of Lori Rodgers to serve another 2 year term made by Debby Edelman seconded by Maura Wuellner. Motion approved.

Ms. Lyerla announced that according to the CSBG Organizational Standards 7.7, CSBG is required to have a Whistleblower policy. This document will now be provided to all board members in their welcome packet. Any inquiries or violations can be reported to Peggy Dugger, Compliance Officer. Carole Meyer made a motion to approve the Whistleblower Policy seconded by Chad Rollins. Motion approved.

According to Organizational Standard Category 8 Financial Operations and Oversight, CSBG Advisory Council must be notified of availability of the FY 19 Madison County Comprehensive Annual Financial Report (8.3) and (8.4) CSBG Advisory Council must be notified of findings from FY 19. There were no findings related to CSBG. These documents were emailed over to advisory council on June 8, 2021 because to documents were extremely long. FY 20 Madison County Comprehensive Annual Financial Report was just submitted, a copy was emailed on June 8, 2021 to CSBG Advisory Council.

Requested volunteers to serve on the Scholarship Committee – Maura Wuellner, Bessie Palmer Harris and Debra Angleton volunteered. Committee will meet in July to select recipients.

There being no further business Debby Edelman made a motion to adjourn, second by Crystal Jennings. The next CSBG Advisory Council meeting will be on Monday, August 16, 2021.