

**Planning and Development Committee
Draft Meeting Minutes for January 17, 2019**

Members Present:

Mick Madison, Chairman
Phillip Chapman
Dalton Gray
David Michael
Robert Pollard
Ray Wesley

Members Absent:

Nick Petrillo
Larry Trucano

Others Present:

Matt Brandmeyer
Breana Buncher
Chris Doucleff
Kim Petzing-Lehmann
Eve Druke

Call of Meeting to Order and Roll Call:

Chairman Madison called the regular meeting of the Planning and Development Committee to order at 5:00 p.m. and conducted roll call.

Approval of Minutes:

Mr. Wesley made a motion to approve the minutes from January 3, 2019. Seconded by Mr. Gray. Voice vote. All ayes. Motion approved.

Pre-Application Presentation:

None.

Citizens Wishing to Address the Committee:

None.

Unfinished Business:

None.

New Business:

Mr. Chapman made a motion to approve the Resolution Authorizing Allocation of Environmental Grants FY2019. Seconded by Mr. Pollard.

Mrs. Petzing-Lehmann discussed Environmental Grants. Mrs. Petzing-Lehmann said that 22 applications were received and staff is recommending that 13 receive funding with a total of \$181, 893 and most of the projects are energy efficiency or stormwater related. Mr. Michael asked if those that are not funded are put on the top of the list for next year and Mrs. Petzing-Lehmann said that they are but they are also considered if there are supplemental grants awarded. Mr. Wesley asked if there were grants recipients that were awarded this year and last and if there were any grants denied to any entity last year and this year and Mrs. Petzing-Lehmann said that the Village of New Douglas was awarded this year and last because they are finishing up a stormwater project. Mrs. Petzing said that no one was denied two years in a row.

Roll-call vote. All ayes. Motion approved.

Ms. Druke presented discussed the funding for the Resource Education Program for FY2019. Ms. Druke said that the amount is the same from last year, \$65,750, and the allotment for the money is the same as well. Ms. Druke discussed what the money is allotted for. Ms. Druke said that whatever money is not used for her program is moved over to the Resource Management funds to be used for their grants. Ms. Druke said that the grant request they have received this year are sustainable in that they should not have to continue to request grant funding to keep the project going.

Mr. Michael made a motion to approve the Resolution Authorizing Madison County Resource Education Program Funding FY2019. Seconded by Mr. Wesley. Roll-call vote. All ayes. Motion approved.

Mr. Brandmeyer discussed the Resolution to Authorizing Funding and Memorandum of Understanding with the Madison County Soil and Water Conservation District for FY2019. Mr. Brandmeyer said that over 10 years the county has been providing them with the money for work in return such as agricultural flooding and drainage issues, primary inspector for NPDES permits, helping municipalities with grading and excavation permits, and helping with grants for the county's watershed planning efforts. Mr. Wesley asked how the \$39,000 amount is chosen and Mr. Brandmeyer said that it is to pay for their staff member and the amount has been the same year to year and it is an agreement for services. A discussion ensued about what Soil and Water Conservation District provides for the county. Mr. Gray asked if staff received any reporting on man hours spent doing work and Mr. Brandmeyer said that it is currently not in the contract and Mr. Gray asked to have it added to the contract that they report their hours worked.

Mr. Chapman made a motion to approve the Resolution Authorizing Funding and Memorandum of Understanding with the Madison County Soil and Water Conservation District FY2019 and to provide hours it puts into Madison County projects a year. Seconded by Mr. Gray. Roll-call vote. All ayes. Motion approved.

Mr. Brandmeyer discussed the Resolution Authorizing an Agreement with HeartLands Conservancy for Stormwater and Floodplain Management Policy Consulting Services. Mr. Brandmeyer said that it is a consultant agreement not to exceed \$45,000 and it is a renewal of an agreement with HeartLands Conservancy. Mr. Brandmeyer said that HeartLands Conservancy has been working on watershed plans and have completed the Silver Creek, Indian Creek, Canteen Creek watershed plans. Mr. Brandmeyer said that they have received a grant to fund Wood River Creek and Piasa Creek plans and been awarded half a million dollars for Silver Creek projects and \$450,000 for Silver Lake projects and the plans qualify the county for the grants that have been received. Mr. Brandmeyer said that over the years they have been working as a partnership with HeartLands Conservancy, IEPA, and Madison County in order to create the plans to be able to receive funding from IEPA. Mr. Brandmeyer discussed the role of the Stormwater Management Commission and the Master Stormwater Management Plan. Mr. Brandmeyer stated that money is being saved by using HeartLands Conservancy because their hourly rates are much lower than that of an engineer.

Mr. Wesley made a motion to approve the Resolution Authorizing an Agreement with HeartLands Conservancy for Stormwater and Floodplain Management Policy Consulting Services FY2019. Seconded by Mr. Pollard. Roll-call vote. All ayes. Motion approved.

Mr. Brandmeyer discussed the Resolution Authorizing a Grant to the City of Wood River toward the Required Match for a USACE Combined Sewer Overflow Project and said that this project is a grant and it would not be paid back and that they plan to do the work in three phases which would be 5 million total. Mr. Brandmeyer said that Wood River is asking for them to cover 10 percent of the first phase which is what is being asked for tonight. Mr. Chapman asked if there was a precedent if they were to award the money to Wood River and Chairman Madison said that there would be. Mr. Brandmeyer said that there was a stormwater project completed on 162 for Pontoon Beach and gave them a grant of \$150,000. Mr. Brandmeyer said that the funding would come out of the Host Fee Fund and a discussion ensued about Host Fee Fund and funding Wood River. Mr. Wesley asked if there was a criteria in order for municipalities to qualify for funding and Mr. Brandmeyer said that staff is regularly asked for funding. Mr. Brandmeyer said that he would warn the committee against having a decision making tool on how to review the grants because it would take away the flexibility, meaning, and overall purpose of the efforts. Mr.

Pollard said that Wood River is lucky to be able to receive funding and the county is obligated to the subsequent phases if they approve the first phase and the Wood River would be good with being funded for the first phase. Mr. Michael said that his main concern is that he thought the host fund fee was to help all residents of Madison County and he is unsure how to justify his vote to approve the funding when there isn't an objective scoring to apply and he would be more open to changing it to objective scoring. Mr. Brandmeyer provided examples of municipalities asking for funding and said this is not an unusual request. Mr. Brandmeyer said that once a request is received then he speaks with his boss to determine where to take the request next and that he is not pushing for anything. Mr. Wesley said he thinks that the county should partner with whomever needs assistance and if that means a partial or full grant for what they ask for and suggested a zero interest loan so that they county can help the municipality but also received the money back to help other municipalities that need assistance.

Mr. Brandmeyer asked if the committee wanted to turn it into a program and Chairman Madison said that he did not think they should do that but that they could provide a low interest loan. Mr. Gray said that he would be careful with a zero interest loan because of inflation. Mr. Chapman said that the Host Fee Fund is tax and that it should be used to help the people and that a criterion should be created. Chairman Madison said that those who live within unincorporated areas of the county may be upset about being taxed to fund a project for a municipality. Mr. Brandmeyer said that he does have a concern that the host fee fund is not growing anymore and the costs of the are increasing and that down the line the department may not be able to do environmental grants in the way they are done now. Mr. Chapman asked that Planning and Development try to plan ahead to incorporate projects into the budget in order to help the decision. Mr. Pollard asked if the committee would be willing to vote to approve a grant for \$150,000 and Mr. Gray said that he could not vote for it knowing that the money could be used in a sustainable manor. A discussion ensued about providing Wood River a low interest loan or a grant for \$150,000. Mr. Michael asked staff to get the numbers in the amount of interest paid for the host fee fund.

Zoning Petitions and Subdivision Overview:

Mrs. Buncher discussed Goode Subdivision, a minor subdivision plat. Mrs. Buncher said that the committee approved this tract of land for a variance in order to create 2 tracts of land that were less than the required 2 acres. Mrs. Buncher said that the tracts are 1.60 and 1.23 acres in size and that the plat meets all other zoning and subdivision requirements.

Mr. Wesley made a motion to approve Goode Estates Subdivision. Seconded by Mr. Chapman. Voice vote. All ayes. Motion approved.

Executive Session for Semi-annual review of Executive Session Minutes- May 4 & May 18, 2017

Mr. Pollard made a motion to go into Executive Session. Mr. Brandmeyer said that staff is going to ask that the committee keep the minutes closed because the legal issues are ongoing. Mr. Pollard receded his motion to go into Executive Session.

Mr. Wesley made a motion to keep the Executive Session minutes closed. Seconded by Mr. Pollard. Roll-call vote. Ayes to the motion; Mr. Chapman, Mr. Michael, Mr. Pollard, Mr. Wesley. Nays to the motion; none. Abstinance from the motion; Mr. Gray.

Administrator's Report:

Mr. Brandmeyer said that there won't be any zoning hearings at the next meeting and that the committee may see the next Household Hazardous Waste Contract to the next meeting. Mr. Chapman asked if the Wood River grant will not be considered until February 21 and Mr. Brandmeyer said that was the case.

Adjournment:

Mr. Michael made a motion to adjourn the meeting. Seconded by Mr. Wesley. Voice vote. All ayes. Motion approved.

Meeting adjourned.